

Criteria for Submitting IGBC I & E Proposals

Instructions for proposals:

All applications must be submitted in the format provided on the Request for Proposal (RFP) memo. Supplemental information may accompany the official form.

Please send your proposals directly to the I&E Subcommittee Chair of the ecosystem in which they are being proposed. Do not send them to Ellen unless the funds you are requesting for I&E products/services will be used by all ecosystems. The names and contact information of each I&E Chair is listed on the “Request for Proposal” memo.

There is a two-stage review process:

1. The I&E Subcommittee Chairs review and prioritize the proposals for their respective ecosystems. Ellen Davis will review the multi-ecosystem proposals.
2. After the first tier of review, the I&E Subcommittee Chairs will forward the selected proposals to Ellen Davis for final review by the IGBC selection committee.

Instruction for project reports

Funding recipients will send a brief report to Ellen Davis at ellendavis@fs.fed.us by **July 15** of the funding year describing how the funds are being used. Unused funds will be reclaimed by IGBC and distributed to other I&E projects as needed.

Criteria:

- **Projects need to be information and education specific.** For instance, funding a person to present bear-related camper education is acceptable, funding a campground sanitation crew who offers *some* bear education as a sideline or distributes materials as they clean a campground is not.
- We encourage project requests that are useable in multiple ecosystems. These could be products/projects designed to be general enough for use in all recovery areas.
- We encourage projects that include partners or leverage grant dollars with in-kind or matches from partners.
- Limited funding is available and larger requests that consume all or most of the funding may not be appropriate.
- We support projects that benefit multiple agencies and organizations. Projects that benefit only one agency or support a single agency’s business-as-usual would not be appropriate (e.g., a Glacier National Park specific brochure about Park bears or about NPS bear interaction regulations).